

Hello [Recipient's Name],

I trust this message finds you in good spirits. Following your recent consultation with Dr. [Dentist's Name], it has been recommended that you undergo further treatment.

I'm pleased to inform you that we've received confirmation from your dental insurance provider regarding coverage. As per your plan, your out-of-pocket expense is estimated to be \$AMOUNT.

To proceed with scheduling your appointment, we kindly request a deposit of half the total amount, which equates to \$1/2DOWN. The remaining balance can be settled on the day of your appointment.

Would you be available for either of the following time slots: [Option 1] or [Option 2]?

As a convenience, we've provided an electronic payment link for your ease of transaction. Alternatively, you may also settle the payment over the phone using your credit/debit card.

We eagerly anticipate your visit!

Warm regards,

[Your Name]

[Your Position]